



# Tredyffrin/Easttown School District

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## Office of Instructional Technology

Michael Szymendera, Ed.D.

Dear Parents/Guardians of Conestoga High School Students,

I hope you and your family have been enjoying summer break. I am writing to provide information regarding the 1:1 Technology Initiative, which will continue to provide all Conestoga High School students the opportunity to use a District laptop in school and at home throughout the school year. I am pleased to share that we are ready to begin the process of distributing the laptops to our students.

In an attempt to make the transition back to school a smooth one for all of our students, we are offering several opportunities for students to pick up their laptops before the start of school.

Laptops will be available in the Conestoga High School library on the following dates and times:

Tuesday August 21: 8AM-Noon, 3PM-6PM

Wednesday, August 22: 3PM-6PM

Thursday, August 23: 3PM-6PM

All students, including those who used a District-provided laptop last year, are required to watch a brief online orientation video prior to coming to pick up their laptop (available at [tesd.net/laptops](http://tesd.net/laptops)). In addition to watching the orientation video, students will need to provide: (1) Acceptable Use Agreement signed by student, (2) Agreement for Laptop Use signed by student and parent/guardian, and (3) \$50 Cost-Sharing Fee (paid online in advance or check made out to Tredyffrin/Easttown School District). The Acceptable Use Agreement and Agreement for Laptop Use are available for your review at [www.tesd.net/laptops](http://www.tesd.net/laptops), and copies for you to sign will be provided at the distribution sessions. All students will sign the Acceptable Use Agreement when they pick up their laptop. If you do not plan to be present when your child receives their laptop, please print and sign the Agreement for Laptop Use in advance.

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If your child does not wish to, or is unable to, pick up their laptop prior to the start of the school year, laptops will also be available for pickup during the first week of school.

Families are asked to pay an annual cost-sharing fee of \$50 per student, with a maximum annual family fee of \$100. This fee covers the manufacturer's extended warranty and Accidental Damage Protection, as well as a case and set-up/maintenance of the device. The fee can be paid online in advance (information is available at [www.tesd.net/laptops](http://www.tesd.net/laptops)) or by check when the laptop is picked up. Please contact me or a Conestoga building administrator prior to your child picking up their laptop if the cost-sharing fee poses a financial hardship for your family.

Please feel free to contact me with any questions regarding the 1:1 Technology Initiative. We are excited to offer this opportunity to our students as part of our continuing efforts to support innovative teaching and learning in the T/E School District.

Sincerely,

Michael Szymendera, Ed.D.

Director of Instructional Technology

[szymenderam@tesd.net](mailto:szymenderam@tesd.net)

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